

## South Park Rail Society



### 2018 WORK & SAFETY RULES FOR VOLUNTEERS

The South Park Rail Society (SPRS) has adopted the following mandatory work and safety rules for its volunteer members who participate in the historic preservation of, or perform other work on the Railroad. Volunteer members of SPRS ("Volunteers"), when participating in work on the Railroad, are the guests of both the Property Owners and the SPRS which operates or manages the Railroad. Volunteers are subject to all Railroad rules for operating safety, and when working on Railroad property are subject to the direction of SPRS officers and the property owners.

These rules are written to promote work and operating habits that will provide maximum safety to Volunteers, railroad personnel, passengers and the public.

Safety is of first importance in the course of any work or other activity involving the Railroad. Only volunteers who have completed the applicable registration forms and whose participation has been approved by the SPRS may serve as volunteers and participate in the SPRS work on the Railroad.

Every volunteer working on the Railroad property shall be provided with a copy of these work and safety rules. Being a volunteer and participating in the work sessions is an acknowledgement that you have received a copy of the Work & Safety Rules for Volunteers, have read the Rules, and agree to abide by them.

#### General Matters

Courtesy. Participation in the SPRS work projects demands intelligent and courteous performance of the tasks and responsibilities we have agreed to undertake. The public judges the Railroad by the appearance and conduct of those who work on it, and we, as SPRS volunteers, are part of the railroad family. Courteous, considerate treatment of the public, volunteers of other organizations and Railroad operating employees is important.

#### Compliance

Volunteers must comply with the SPRS safety rules at all times when on Railroad property or in the course of performing any volunteer work for the SPRS involving the Railroad. When a volunteer is in doubt as to the meaning of a rule, he/she should confer with a Project Leader or SPRS Officer for an explanation. Attendance at SPRS safety meetings is mandatory for all Volunteers. Failure to comply with SPRS or Railroad safety or operating rules may subject a Volunteer to discipline by SPRS.

#### Project Leader Responsibilities.

Project Leaders must be knowledgeable about the safety rules for the project they are directing and shall promote the safety of their project. Project Leaders have the authority to redirect any Volunteer engaging in unsafe behavior.

#### Hazard reporting.

Unsafe or hazardous conditions which, in the judgment of a Volunteer, present a risk of injury to Volunteers, railroad personnel, or the general public should be promptly reported to a Project Leader or SPRS Officer.

#### Public assistance.

Volunteers should expect to see visitors from the general public in the yards, stations, or along the right-of-way and must assume that these visitors may be unfamiliar with railroad operation procedures and signals. Volunteers must treat these visitors with extra care, and assume that they may be preoccupied and unaware of ongoing train movements or volunteer work. Volunteers should make a concerted effort to courteously warn visitors of any present or potential danger.

#### Drugs, Alcohol and Medication.

The SPRS has a ZERO TOLERANCE policy regarding drugs and alcohol. The use of illicit drugs, alcohol, prescription medications or other substances that may impair a volunteer's actions or performance while on Railroad property, or while performing work or activities for the SPRS or the Railroad is strictly prohibited. A volunteer deemed to be so impaired will be dismissed from the property. NOTE: Prescription medications are permitted as long as their use does not interfere with the safe work performance of the volunteer or the volunteer's co-workers, or cause an undue risk to Property Owners, SPRS or Railroad equipment.

### **Injury Reporting.**

Volunteers should immediately report all injuries to the Project Leader or SPRS Officer.

### **Public Information.**

Information concerning accidents or personal injury should be given only to a Project Leader, or an authorized representative of the SPRS, and then only when known to be authentic, excepting such information given, as necessary, to medical and emergency personnel, when required for aid to the injured and for safety.

## **Work Rules and Regulations**

### **1. Qualification Card.**

All Volunteers must watch the safety video and obtain a qualification card before starting work. The card is good for all of 2018.

### **2. Release and Waiver.**

All Volunteers must sign a Release, Waiver and Certificate of Compliance before performing any volunteer activity. This document releases the Property Owners, SPRS and other volunteer organizations from liability and makes the Volunteer responsible for his/her own safety at all times. Volunteers cannot look to the Property Owner, SPRS Officers or other volunteer organizations for assistance with medical expenses resulting from accidents or injuries.

### **3. Medical Insurance.**

Each Volunteer must have health insurance to cover the cost of medical services in the event of injury.

### **4. Children.**

Children under 18 years of age must be accompanied and supervised by an adult Volunteer after a Release, Waiver and Certificate of Compliance has been signed by the teenager and his/her parent or guardian.

### **5. Consent to Supervision.**

All Volunteers must, and are deemed to, consent to total supervision, direction, and control by agents of the Operator, and all Volunteers must vacate the premises under any condition if requested to do so by an Officer of the SPRS. However, it is understood and agreed by the Volunteer that the SPRS is not required to provide such supervision, direction, and control.

### **6. Physical Requirements.**

There are no specific physical requirements for Volunteer work and Volunteers with physical limitations are welcome. However, some projects involve tasks that are physically very demanding. If there is any doubt as to whether or not you can safely perform a task, ask for advice or assistance. It is the Volunteer's responsibility to know their individual limits and work within them. Always be aware of the effects of physical activity when working at 9,800+ feet above sea level. Dehydration and over-exposure to the sun occur quickly and without warning.

### **7. Work Attitude.**

Volunteers who disobey safety rules or are careless regarding the safety of themselves or others, indifferent to the task(s) being undertaken, discourteous, dishonest, or otherwise behaving in a manner which would subject the Property Owners or SPRS to criticism or liability, may be subject to disciplinary action, including dismissal from the property and/or the Work Session.

### **8. Due Care.**

All volunteers must use due care and protect themselves along with other volunteers and visitors around the Railroad properties at all times.

### **7. Clothing and Safety Apparel.**

Volunteers working on Railroad property should wear the following attire:

1. Steel toe or "safety" shoes are recommended for working in, on and around any railroad equipment or rolling stock and yard work. Open toe, soft sole, tennis or walking shoes are prohibited.
2. Hard hats or bump caps of an approved type shall be worn at all times by all Volunteers on Railroad property, unless specifically exempted by the Project Leader.
3. Pants of sufficient length to cover the leg to the top of the boot are required for all field and yard work; shorts and cutoffs are not permitted.
4. Volunteers should carry leather work gloves at all times and use them as necessary.
5. The Project Leader may require volunteers to use eye protection, ear protection, dust masks, or other devices as needed for the safe execution of a task. Specialty safety and protective equipment will generally be available for volunteer use at the Roundhouse office. Protect yourself at all times.
6. Volunteers, should have sufficient clothing at hand (i.e., coats, raingear, etc.) for inclement mountain weather. Use of sunscreen is essential and mosquito repellent is recommended.